



PAYROLL DEDUCTION NOTIFICATION and AUTHORIZATION

PRINTED EMPLOYEE NAME: _____

BAYLOR ID NUMBER: _____
{PLEASE INITIAL AND SIGN IN THE SPACES DESIGNATED BELOW.}

Baylor On-Campus Parking

Baylor provides an on-campus parking benefit to employees at no charge. Employees who wish to park on campus must register their vehicle(s) and keep vehicle information current with Baylor Parking and Transportation Services.

Employees are responsible for abiding by university parking regulations. Parking violations may result in a citation with a monetary fine. Fines will be deducted from the employee's pay only after an initial appeal process has been concluded. Please note the university provided on-campus parking benefit is considered a privilege that can be discontinued by the University.

For more information about campus parking, updating vehicle information and services available, review the Parking and Transportation Services website at www.baylor.edu/parking.

____ I understand that I am responsible for abiding by university parking regulations and that a violation may result in a citation and fine which will be deducted from my pay, unless the citation is dismissed through a formal appeal process with Parking Services. I understand that parking enforcement may include a parking notice, multiple parking notices, vehicle immobilization (a "boot") and/or towing of the improperly parked vehicle.

SIGNATURE

DATE