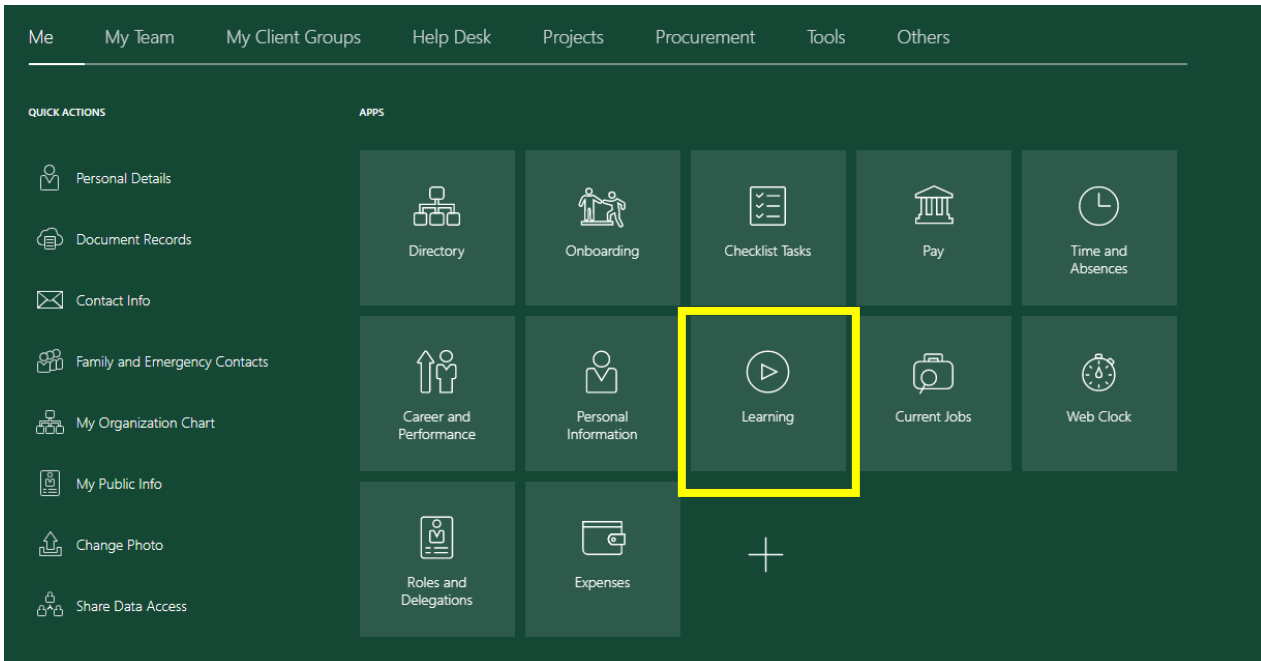
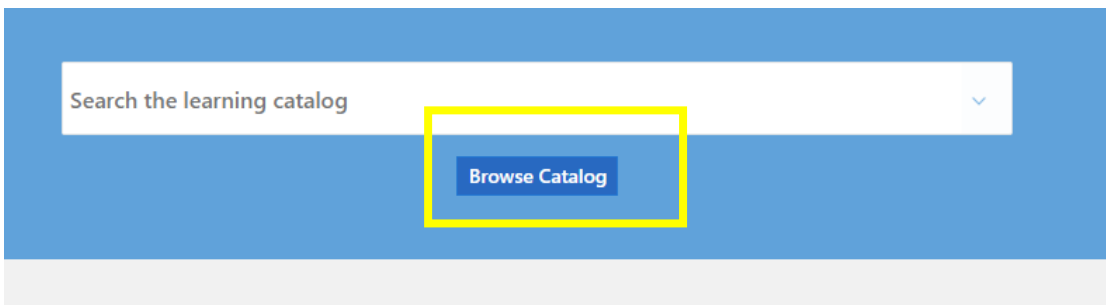


Signing Up for the Staff Voluntary Retirement Incentive Plan (VRIP) Course in the Ignite

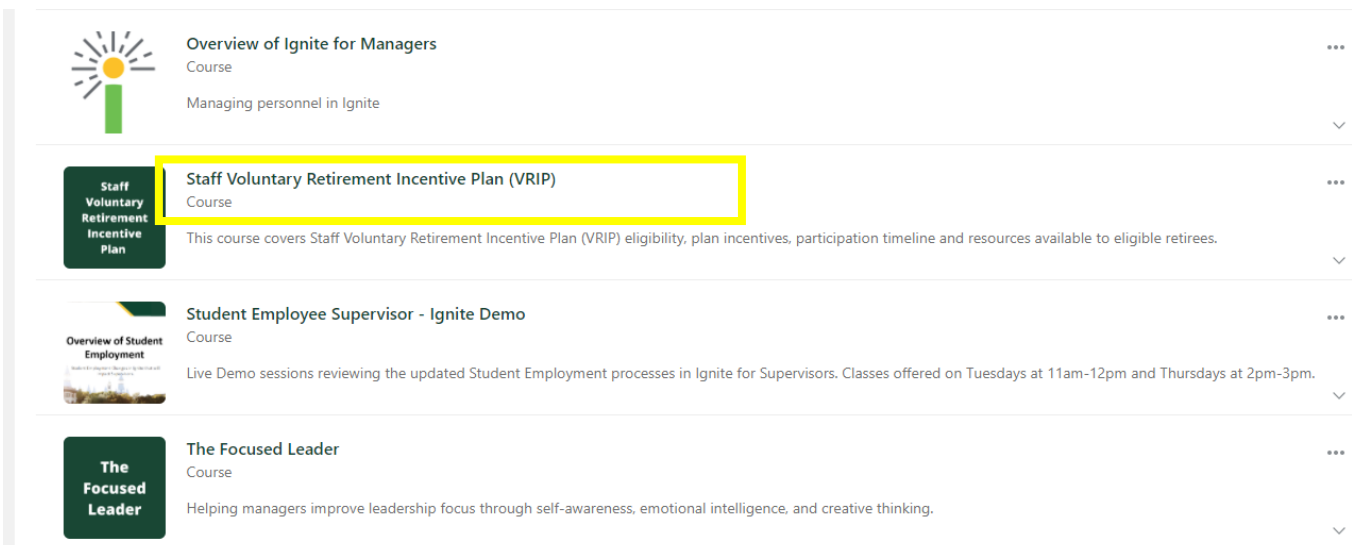
1. Go to **Learning** tile.



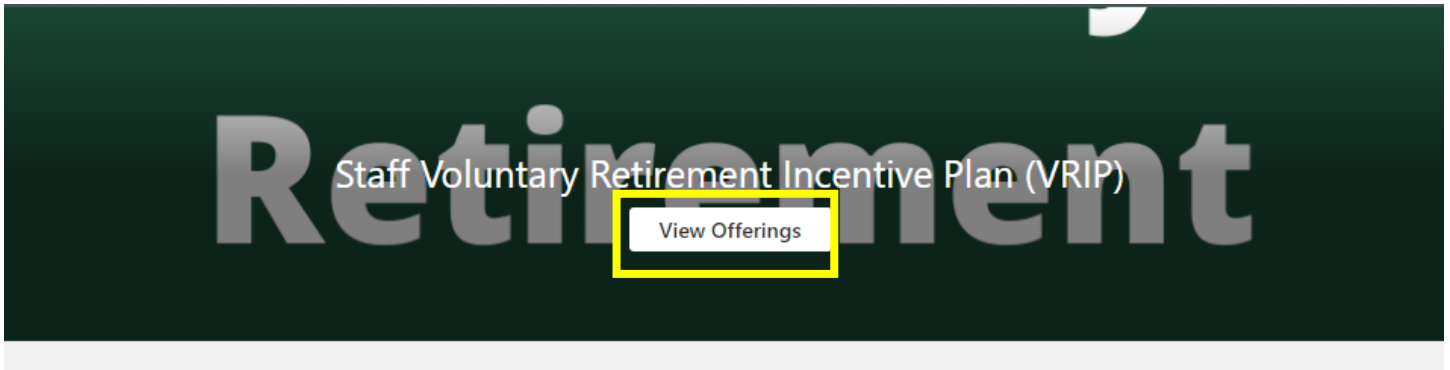
2. Click on **Browse Catalog**. You can also type the name of the course in the search bar.



3. Select course by clicking on the course name.



4. Select **View Offerings**.



5. **Enroll** in the offering of your choice. Click on **View Details** under each offering to see times and other information.

		Sort	Start Date - Earliest to Late
09/09/2020 - 09/09/2020	American English	View Details	Enroll
09/16/2020 - 09/16/2020	American English	View Details	Enroll
09/23/2020 - 09/23/2020	American English	View Details	Enroll

6. Click **Add to Calendar** to download a calendar invite. Open the invite and the Zoom meeting details will be accessible in the calendar appointment.

		Sort	Activity Position
<input type="radio"/> Not started	Staff Voluntary Retirement Incentive Plan (VRIP) - Sept. 9 - 11:30am-1:30pm Required		Add to Calendar
	Instructor-Led Online		
	09/09/2020, 11:30 AM - 1:30 PM CST		
	Join Zoom Meeting https://baylor.zoom.us/j/94316323543?pwd=OEgyZTdYNXdhTWpvY1BJUnlVRGs0QT09 Meeting ID: 943 1632 3543 Passcode: 003539 Dial by your		